



Safeguarding Adults Fact Sheet 6

What is a Review Meeting?

What is the purpose of a Review Meeting?

- To consider what evidence has been found in the Enquiry about the concern or allegation.
- To consider the outcome of the Enquiry including your views about this.
- To consider whether you or other people remain at risk of further abuse or neglect and if an updated safety plan is needed.
- To consider if safeguarding procedures need to continue and if so agree next steps which could include a further review meeting.

Who will be at the Review Meeting?

There may be range of professionals at the meeting.

- Independent Chair (from B&NES Council Adult Safeguarding Team).
- Safeguarding worker (from Adult Social or an NHS Organisation)
- Professionals, who are involved with the enquiry, e.g. care providers, health professionals, housing, and police.
- A person recording the minutes of the meeting

I have been invited to a Review Meeting, do I have to go?

No. You do not have to come. This is your choice.

If you are worried about attending or have questions about the meeting, you can:

- Talk to the safeguarding worker.
- Prepare for the meeting with your worker, friend, family member or advocate.
- Ask to meet with the Chair beforehand.
- Ask for the meeting to be held in a place that is comfortable for you.

If you have been invited, but decide not to come, you may want to do one of the following instead:

- You may wish to give your views in writing.
- Ask someone to attend on your behalf, for example a friend, family member or advocate.
- Ask the safeguarding worker or another worker who may be involved with you to pass on your views.

Can I bring someone with me?

Yes. You can bring someone to support you at the meeting. You might want to ask a family member, friend or an advocate to come with you. Let your safeguarding worker know if you wish to bring someone with you.

If you have particular communication needs these will be taken into account when arranging the meeting.

Will people listen to what I have to say?

Yes. Your views are very important. The independent chair will make sure your views are heard and listened to.

Your views will be clearly recorded in the minutes of the meeting which will be shared with you.

The Review Meeting needs to be fair and objective and therefore the Independent Chair will also consider all the issues and the views of those involved.

What might happen as a result of the review meeting?

- There could be need for further safeguarding enquiries which the safeguarding worker will continue to coordinate.
- There may be a satisfactory conclusion and the Safeguarding process ends. In which case the meeting will need to decide whether the Enquiry has found evidence of abuse or neglect. This will be a group decision, led by the chair, and your views will form part of this decision.
- There may be amendments to the safety plan which will be agreed with you.
- Other processes may still need to continue such as social care support, police investigation and HR processes.
- If the safeguarding Enquiry is ending you will be invited to participate in providing feedback via a questionnaire about your experience of the safeguarding process.

If you have questions at any time please contact your safeguarding worker who will be happy to answer your questions.

For more information please see other available Fact Sheets:

- Fact Sheet 1 - Safeguarding Adults from Abuse and Neglect – types of adult abuse and what you can do about it
- Fact Sheet 2 - Safeguarding Adults from Abuse and Neglect – types of adult abuse and what you can do about it (Easy read version)
- Fact Sheet 3 - What Happens when Abuse or Neglect are Reported?
- Fact Sheet 4 - What is a Planning Meeting or Planning Discussion?
- Fact Sheet 5 - What is a Safeguarding Enquiry?
- Fact Sheet 6 - What is a Safeguarding Review Meeting?
- Fact Sheet 7 - Information for Relatives and Friends
- Fact Sheet 8 - Information for Those Alleged to Have Caused Harm

The Fact Sheets and the Bath and North East Somerset Adult Multi-Agency Safeguarding Policy and Procedures are available for anyone to read at:

<https://bcssp.bathnes.gov.uk/what-safeguarding>

Date revised: August 2019.

Review date: August 2021