



Bath & North East Somerset
Local Safeguarding Children Board

BATH AND NORTH EAST SOMERSET COUNCIL

LOCAL SAFEGUARDING CHILDREN BOARD

Tuesday 4th June 2019

Present:- Bruce Laurence (Chair, Director of Public Health, B&NES Council), Mike Bowden (B&NES Council, Corporate Director, People), Dami Howard (B&NES Council, Safeguarding Children & Adults Boards Business Support Manager), Donna Redman (BaNES CCG, Named GP), Lesley Hutchinson (B&NES Council, Head of Safeguarding and Quality Assurance), Duncan Stanway (Barnardo's, Assistant Director, Midlands and South West), Mary Kearney-Knowles (Director, Children & Young People, B&NES Council), Sally Churchyard (B&NES Council, Head of Young People's Prevention Services, Youth Offending Service), Nicola Smith (Advocate on behalf of Primary Heads), Mike Menzies (RUH, Named Nurse for Safeguarding Children), Val Scrase (Virgin Care, Head of Operations), Liz Plastow (CCG, Designated Lead Nurse, Safeguarding), Sue Deedigan (Curo), Anthea Pritchard (Lay Member), Jayne Davis (Deputy Principal, Bath College), James Knight (National Probation Service), James Fortune (Oxford Health, Head of Service), Lisa Harvey (BaNES CCG), Denice Burton (B&NES Council, Senior Commissioning Manager - Health Improvement), Lucy Fordham (Operational Manager, Southside), Peter Brandt (Community Rehab Company), Sue Milloy (RUH) and Anneliese Hillyer-Thake (NHS England)

Apologies: Councillor Kevin Guy (Cabinet Member for Children's Services), Jane Shayler (B&NES Council, Director, Integrated Health & Care Commissioning), Val Janson (BaNES NHS CCG, Asst Director of Nursing and Quality), Lisa Cheek (RUH), Deborah Patten (Virgin Care), Kirsty Matthews (Virgin Care, Managing Director, BANES Community Health and Care Services), Penny McKissock (Southside), Fiona Finlay (BaNES CCG and Virgin Care, Designated Doctor), Andrea Harris (Lay Member), Angela Vick (Lay Member), Victoria Caple (Partnership Liaison Manager, Safeguarding, Avon & Somerset Constabulary), Matthew Woodville (Advocate on behalf of Secondary Heads), Lynn Franklin (AWP, Head of Safeguarding), Steve Kendall (Chief Supt, Avon & Somerset Police), Simon Hester (SWAST), Lesley Jones (Lay Member),

EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer drew attention to the emergency evacuation procedure.

1 WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting, Board Members made their introductions.

2 OPERATION BUTTON SCR REPORT

The Board noted the content of the report and approved the seven recommendations from the review

The Board agreed to:

- i) Produce a Practitioner Briefing and Action Plan
- ii) The SCR Sub-Group monitoring the multi-agency action plan and single agency ones

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 MINUTES, ACTION LOG AND MATTERS ARISING

Anthea Pritchard asked for the following recommendation from the PPG audit of the impact of Professional Only Meetings to be noted in the minutes as she felt it was an important point.

When expert reports are ordered within Children Act (CA) proceedings, to seek the leave of the Court to disclose those reports to all involved professionals, on a need to know basis. This has been added as Action 416a

The minutes of the last Board meeting of 5th March 2019 were agreed.

The Chair went through the Action Log for any matters arising. He drew the member's attention to the summary sheet (Item 4b) that had been provided by Dami Howard that showed 7 actions had been completed.

Updates/Decisions needed:

392 - TOR review completed until new safeguarding arrangements – Action closed.

390 – Update from PMG on TOR and Board Assurance re CYP engagement – Action closed.

406 – Progress update on monitoring S11 actions by PMG needed – Liz Plastow said this would be on the next PMG agenda.

410 – Dashboard information to Liz Plastow – Received and dashboard shared across agencies. Action completed.

413 – Have LSCB agencies included flag on system for Complex (Toxic) Trio – Assurance still not received from AWAP, CAFCASS, CCG, CRC, GPs, Southside or SWAST. What does the LSCB want to do now?

The Chair asked for those agencies who had not yet responded to inform the Board of what they are able to record regarding this action.

415 – Named lead needed for work on online safety messages – Communications Sub-Group identified. Duncan Stanway suggested using the South West Grid for Learning to gain information to circulate.

416 – Info on professionals only meetings – who will be leading and when by? Duncan Stanway suggested that a Task & Finish Group be arranged involving representations from both Schools and Social Care. Mary Kearney-Knowles agreed to lead on this and report back by December 2019.

New dates needed:

354 – New date to present Engagement work in CP Conferences – Sept 19

379 – Information sharing with GPs re CSE, next CSE audit to include Donna – Sept 19. Mary Kearney-Knowles said that advice on this issue was being sought regarding GDPR.

414 - Discussion with other LSCBs re Bruising - new date of Sept 19

5 6 MONTHLY SUB GROUP REPORTS – EXPLOITATION, PMG, EARLY HELP, SCR & T&D

Exploitation: Lesley Hutchinson introduced this report to the Board and highlighted the work of the group. She requested on their behalf that a completion date of March 2020 be assigned to Action 3 of Outcome 1 from within the report.

Mary Kearney-Knowles asked if feedback from Young People had been used in conjunction with Priority 3 of Outcome 1.

Lesley Hutchinson replied that it had not, but was willing to take any on board on behalf of the Sub-Group.

James Fortune said that he would recommend members of the Board visit the 'Thinkuknow' website. Thinkuknow is the education programme from NCA-CEOP, a UK organisation which protects children both online and offline. <https://www.thinkuknow.co.uk/>

The Board agreed to:

- i) Note the extensive work the group have delivered since the last report in relation to the Strategic Plan.

- ii) Note the delay in the launch of the Youth@Risk Strategy

PMG: Liz Plastow introduced this report to the Board. She said that the campaign to increase the number of CAPI Champions is ongoing, that training scheduled in 2019 and that the target of 25 is to be achieved by Mar 2020. She added that work is progressing with regard to triangulate Police and Council information on Hate Crime.

In respect of Outcome 2, Priority 1 she asked if the Board could agree a new schedule of performance indicators to support assurance of multi-agency safeguarding practice. **(Action 424)**

She also asked for Board members for their feedback on the combined social care / police dashboard. She said that the dashboard would cross reference the work of Social Care, Health and Police to show their levels of activity. **(Action 425)**

Lesley Hutchinson said that in essence the indicators of the Board for 2019/20 were the same as 2018/19.

Liz Plastow said that a small Task & Finish Group would be welcome to monitor the dashboard and discuss its further development. **(Action 426)**

The Board agreed to note the content of the report.

Early Help: Denice Burton introduced this report and explained that the audit group hasn't met to review the Early Help assessments received by the integrated care team and therefore an update on the overall baseline was not possible.

She stated that the introduction of the new audit tool to assess and measure the quality of multi-agency early help assessments/plans has been a positive development however the tool is currently limited to evaluating the content of the completed paper work.

She asked for the Board to help in the following areas:

- i) Encourage universal and Adult services to be proactively identifying early help needs as referred to in Working Together 2018 and to assess or signpost as appropriate to ensure timely access to early help.
- ii) Support promotion and engagement of the new Early Help Assessment Tool and associated guidance and training particularly around ensuring management oversight.
- iii) Continue to promote the Early Help App amongst key partners including Adult Services.
- iv) Provide a steer for how to collect and record and report against the quality indicators which were previously agreed when there was adequate capacity.

The Chair proposed that the Sub-Group comes back to a future meeting of the

Board with a recommendation of how they would like to proceed regarding the quality indicators. **(Action 427)**

Dami Howard commented that a review of the Strategic Plan would be welcome and that it may be possible to incorporate some streamlining.

The Board agreed to note the content of the report.

Serious Case Review: Lesley Hutchinson introduced this report to the Board. She explained that the group continue to monitor a number of single and multi-agency action plans relating to three learning reviews.

- Learning Review in relation to a CP Conference as set out in the previous report in December 2018.

- Learning Review into child M – this was presented by Paul Scott to the Board and Paul has subsequently been to the Coroners Court to present the Multi-agency action plan which was accepted.

- Rapid review report KM – the detail of the Rapid Review was shared with the Board in December 2018 and the group have been updated from Virgin Care and Council Children's and Young People Commissioning about the two recommendations identified and approved by the National Panel.

She highlighted to the Board the Learning Review into RW which was attached as Appendix 1. She stated that the actions identified in the report have all been implemented and the report has been shared and commented on by the family.

Mike Bowden thanked Lesley Hutchinson and the members of the Panel for conducting the review and producing the subsequent report.

Lesley Hutchinson explained that the Sub-Group are in the process of completing a rapid review report for the National Panel following an incident which occurred on the 6th May 2019. The incident concerned a looked after child who was stabbed in the buttock. The Sub-Group met on 28th May to review the information provided by agencies and the report was submitted to the National Panel on 31st May 2019 for their consideration. The threshold for an SCR has not been met.

The Board agreed to note the content of the report and its appendix.

Training and Development: Dami Howard introduced this report to the Board. She said that there have been an increased number of joint learning events available to the Adults' and Children's Workforce, and that all relevant courses make reference to the importance of 'think family'. She added that further guidance from the Boards is required regarding the principles of 'think family' within B&NES to maximise development of this area within training.

She asked for the Board to provide clarity on the indicators set within the LSCB and LSAB Strategic Plans relevant to the Sub-Group.

The Chair referred to similar comments made by the PMG and proposed that the Sub-Group comes back to a future meeting of the Board with a recommendation of how they would like to proceed regarding the quality indicators. **(Action 428)**

Liz Plastow commented that she felt that the training indicators would benefit from an outcome narrative.

The Board agreed to note the content of the report.

6 REVISED POLICIES – THRESHOLD DOCUMENT AND PRE BIRTH PROTOCOL, ONE MINUTE GUIDE, WT2018 PRESENTATION

Lesley Hutchinson introduced this item and asked the Board to sign off / ratify the Working Together Power-point slides, Pre-birth protocol, One Minute Guide and Threshold Risk and Impact Assessment Document.

Mary Kearney-Knowles commented that the work undertaken regarding the Threshold Document had been excellent and positive.

Liz Plastow said that she was aware of a specific comment from Bath College that needed to be included in the document.

Dami Howard asked that the document be sent to her once it had been amended.
(Action 429)

The Board approved all of the revised policies.

7 LSCB STRATEGIC PLAN 2018-21 & QUARTERLY REPORT / 7A Q1 QUATERLY REPORT

Dami Howard introduced this item to the Board. Referencing Priority1, Action 3 from the Q1 Summary she said that a date of March 2020 should be set for completion.

The Chair commented that a lot of the information is picked up in the Sub-Group reports and that adaptations may be required once the new working arrangements are in place.

Lesley Hutchinson said that in light of the earlier Board discussion regarding Complex Trio flagging that Priority 2, Action 1 should be amended to amber.

The Board agreed with the above proposals and noted the report.

8 INFORMATION SHARE

Mike Bowden informed the Board that following the Local Elections in May there had been a change in the political administration of the Council, with the Liberal Democrats now the ruling party. He advised them that the Cabinet Member for Children's Services was now Councillor Kevin Guy.

9 OVERVIEW OF PARTICIPATION AND THE PARTICIPATION STANDARDS

Sarah McCluskey gave a presentation to the Board as part of this item; a summary is set out below.

Our model of Participation and Consultation in B&NES

- We recognise and believe that Children and Young People have a right to be involved in all decisions that affect their lives.
- For all teams and commissioned services involved with the delivery of services for children, young people, and families Participation and Consultation are key priorities.
- Hearing and acting on the voice of the child – is the Golden Thread running through the work that we do.

Evidence of our Participation in B&NES

- Staff show a commitment to promoting a culture of direct work and engagement with children and families.
- *“Children are listened to, and what they say is taken very seriously and makes a difference” (Ofsted July 2017)*
- *“Children and young people speak positively of the support that they receive” (Ofsted/CQC SEND Inspection May 2019)*
- Service user groups are encouraged to actively become involved in consultations / decision making on service delivery and strategic development.

Participation Standards in Externally Commissioned Services

- As part of the monitoring of the Commissioned Services that work with children and young people, it was agreed that there was a need to have standards around participation, in order to capture the engagement of the children and young people using those services.
- The standards were developed following consultation with the Commissioners, the Commissioning Support team, existing providers and the wider Voluntary Community Sector.
- The standards also endorse the underpinning theme of all our services in hearing and responding to ‘The voice of the child’. These standards were piloted with our external providers during 2017/2018 and were evaluated in Q4. 84% of our commissioned service returned the data.
- 2018/ 2019 these standards will be incorporated into the data collection for social care to capture the good models of participation that is undertaken with our children and young people in B&NES.
- A total of 19 providers were sent the standards to complete and 16 were returned, (84%)

- All agencies demonstrated evidence of positive engagement with young people and identified further actions to be implemented.
- Feb 2019 a 7th standard was written by the Youth Forum and was included in the Q4 monitoring for 2018/2019
- **7. We actively ensure those in minority groups have equal capacity to participate within our organisation e.g. SEND, LGBTQ+, BAME and those affected by mental health issues.**

The Board agreed their approval of the 7th standard.

Sarah McCluskey explained to the Board that members of the Youth Forum had submitted the following question to the Joint Communications Sub-Group.

How can you ensure that young people with mental health needs can access your service and/or work in collaboration with you?

Lesley Hutchinson suggested that the question be circulated to all members of the Board and for them to respond. **(Action 430)**

Lucy Fordham asked if young people that attend Southside could apply to be on the Youth Forum.

Sarah McCluskey replied that they could.

Anneliese Hillyer-Thake commented that she was impressed with the level of work achieved within B&NES as she said that she works with groups across the South West and the majority say that they can't achieve what has been done.

The Board agreed to note the report and the contents of the presentation.

10 S11 WALKABOUT REPORT 2018-19

Dami Howard introduced this report to the Board. She explained that for the informal inter-agency 'Walkabout' process in 2018-19 the chosen theme was '*Listening and responding to children, young people and their families*'.

She added that when selecting what agency should take part in this process at least one of the agencies selected by each LSCB would be one that worked across all boundaries.

The agencies visited in B&NES were Virgin Care, SWAST and Southside.

She said that the Walkabout sessions gave the review teams a valuable insight into front line practice and a better understanding of how child protection arrangements operate within their service. She added that the Walkabout gave reassurance about practices to encourage participation from service users and showed some innovative work towards engaging with children, young people and their families.

She stated that some of the agencies that took part in this process felt that it was a valuable experience that gave them the opportunity to quality assure, reflect on and improve safeguarding services for children and young people in a more supportive, meaningful and collaborative way.

She said that this process now completes the agreed 3 year cycle.

The following recommendations were given to the agencies:

- Need to share information about LSCB and link to website more
- Develop themed learning and dissemination from SCRs including use of LSCB SCR PowerPoints
- Recommendation: Develop accessible, age appropriate Complaints and Compliments Procedure and Leaflet involving Young Advocates
- Greater promotion and use of the LSCB Escalation Policy

The following actions were given to the B&NES LSCB:

- LSCB and LSAB need to prioritise developing the Multi Agency Peri Natal Mental Health Policy for B&NES – action identified by Virgin Care and on the work plans for CSC/health and both Policy sub groups.
- LSCB needs to agree preference in process for S11 Audits 2019-21 and whether these work across the region – B&NES, Swindon and Wilts CCG and/or Avon & Somerset or just for B&NES and liaise accordingly.
- From the feedback from other LSCB visits, there is still a need to promote the use of the Escalation policy in B&NES.

These actions will be monitored by the PMG.

Dami Howard suggested that the next steps for this type of work under the new arrangements be considered in January 2020.

The Board thanked all those involved in the Walkabouts and production of the report.

11 FOOTPRINTS

Leigh Zywek gave a presentation to the Board as part of this item, a summary is set out below.

What is Footprints?

Footprints is a programme for men and women who have experienced, or are at risk of, repeat removals of children from their care. It aims to reduce the number of parents who have had children removed to improve their well-being, resilience, and stability. Footprints offers men and women a (12 -24 month) individually tailored, intensive package of support, delivered by a dedicated Practitioner, which is intended to address a broad range of emotional, psychological, practical and behavioural needs.

Why is Footprints needed?

- Broadhurst et al (2017) estimates that the risk of returning to court within 7 years of the issue of index care proceedings to be 25.4%. That is, one in four mothers returns to court within 7 years.
- A significant amount (60%) of these mothers re-appear in the family courts as respondents of s.31 care proceedings within quick succession.
- Of the 60%, 25% of repeat care proceedings were issued prior to the final hearing of earlier set of proceedings and an additional 35% within one year
- Fathers have a lower rate of entering into subsequent care proceedings however when they do it is more often than not with the same partner.
- That is, 'approximately 36% of mothers and 75% of fathers return to court with the same partners as in their previous cases.

What would be the most effective approach?

- Specialist psychological intervention, especially if recommended in previous care proceedings; although it should be noted that this may not be necessary for them to access this form of support to change;
- A highly supportive and long lasting relationship;
- Support to improve the quality of their relationships with the children removed from their care, through direct or indirect contact

Leigh Zywek said that a Footprints Steering Group meets on a quarterly basis and would like to invite Board members to attend.

The Board thanked Leigh for the presentation and her work in relation to Footprints.

12 PROPOSED ARRANGEMENTS FOR COMMUNITY SAFETY AND SAFEGUARDING

Lesley Hutchinson introduced this item. She stated that the purpose of the report was to set out the proposal for a new governance arrangement for the Local Safeguarding Children's Board (LSCB), the Local Safeguarding Adults Board (LSAB) and the Responsible Authorities Group (RAG).

She explained that the Health and Care Board, acting on behalf of the Council's Cabinet and CCG Board had met earlier in the day and had approved the proposed arrangements. She added that approval was still required from the Avon and Somerset Constabulary Management Board.

She informed the Board that a meeting of the working group was due to take place on June 14th to discuss further the Implementation Plan and scrutiny arrangements.

Nicola Smith commented that it would be good to receive clarification on the roles of current Board members under the new arrangements.

Lesley Hutchinson replied that this would form part of the discussion on June 14th.

Mike Bowden stated that the Board were due to meet for a final time in September.

The Chair asked for potential risks to be identified that could occur during the period of transition.

The Board noted the contents of the report.

13 2018-19 LSCB ANNUAL REPORT

Dami Howard introduced the report to the Board. She informed them that the Annual Report was around three quarters complete and that it had not been possible to complete all the data and analysis in time for a full sign off for the meeting today.

She asked for the Board to approve the Draft Report in principle, with the proviso that once the data section is completed, the foreword from the interim Chair can be written and then the report can be finalised and approved by the LSCB electronically. She added that this will mean that the report can then be approved by Council Communications and shared with Scrutiny processes and published without having to wait until the September LSCB.

The Board agreed to approve the current version of the report and noted its content.

14 JOINT SUMMER NEWSLETTER ARTICLES

Dami Howard asked Board members to propose articles that could be published in the summer edition of the newsletter. The following articles were suggested:

- Arrangements for Community Safety and Safeguarding – Lesley Hutchinson
- Threshold Risk and Impact Assessment Document – Liz Plastow
- Footprints – Leigh Zywek
- Ofsted / CQC SEND Inspection – Mary Kearney-Knowles

Dami Howard requested that articles be submitted to her by the middle of July.

15 ANY OTHER BUSINESS

Mary Kearney-Knowles informed the Board that updated guidance on Exploitation was due to be received from Ofsted.

FOR INFORMATION ITEMS

- LSCB meeting dates calendar 2019
- CP Guidance and Parental Involvement
- Private Fostering Annual Report
- SEND Annual Report
- Disabled Children’s Team Annual Report
- Year End Strategic Plan Summary March 2019
- LSCB Risk Register

The meeting ended at 5.00pm.

The next meeting of the Board will take place on **Tuesday 10th September, 2.00pm - 5.00pm, Community Space, Civic Centre, Keynsham, BS31 1FS.**

Chair (person).....

Date Confirmed and Signed.....

Prepared by Democratic Services